HIGH LEVEL PROCESS

Start

Analysis of the Requirement

Preparation of the FRD

Create Product Feature Ticket in Jira

Review from the Product Team

Adjust FRD

Create Tasks and Plan Resources

Final Effort Estimation

Customer Sign-off

Design (FDD)

Prepare Test Cases

Develop

Execute Component test

Deploy and Deliver for System Test
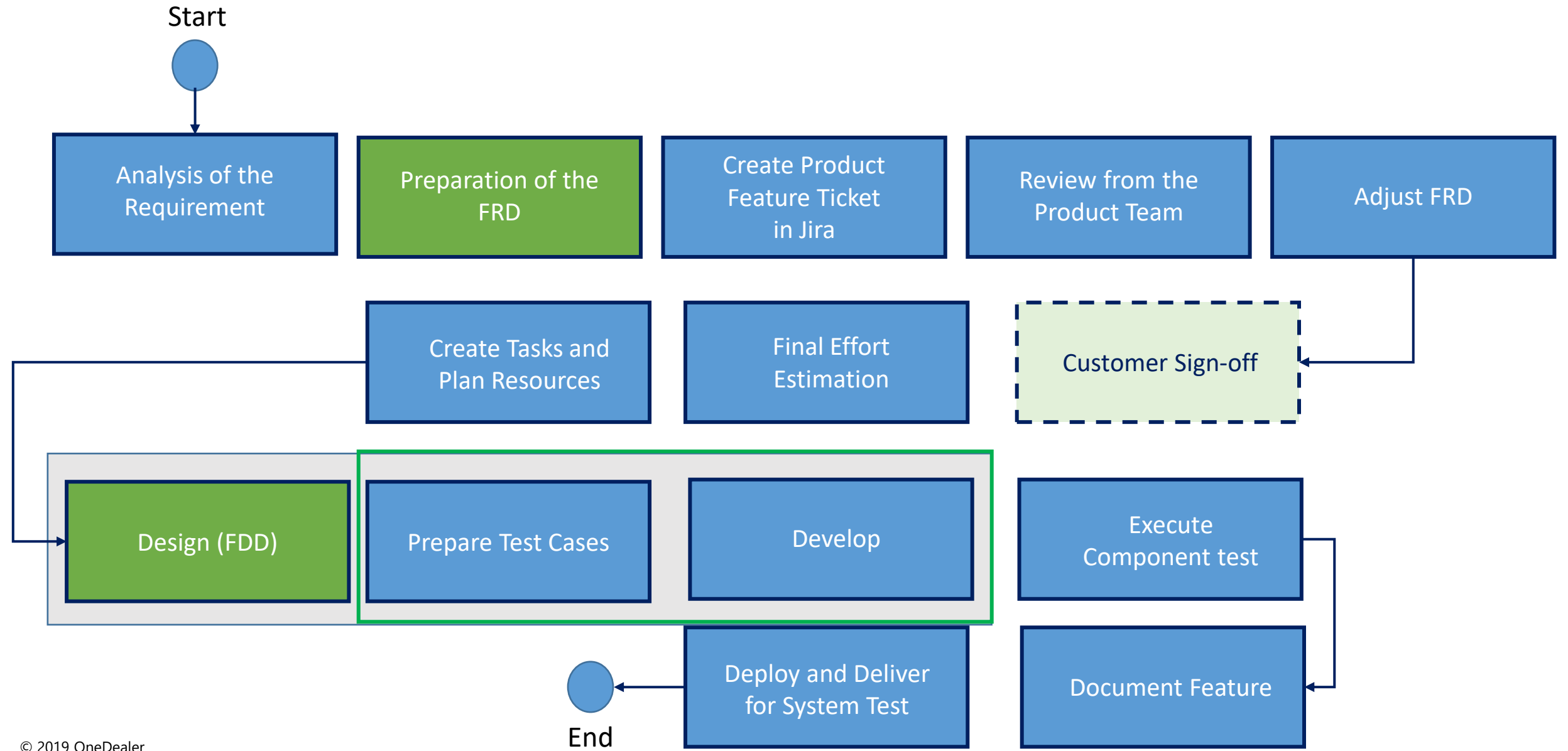
End

Document Feature

When the FRD is mandatory

Category	Requirement and rules
Customer Change Requests	• FRD is required in all cases except in the case of minor changes (*). The FRD must include the description of the business use case(s)
Product GAPs	• FRD is required in all cases except in the case of minor changes (*). The FRD must include the description of the business use case(s)
Product Features	• New features require always an FRD including business use cases (according to the definition and rules mentioned in slide xx) • Integrations with 3rd party systems requires always an FRD, business use case, and interface contracts • In case of features required in a particular market to promote the product(s) sales the FRD is required along with a Business Case since there is an investment involved
Localization requests	• This type of requests must always have an FRD – no exceptions

(*) <u>minor changes are only relevant to the</u> look and feel of the product (UI Improvements) and do not require an FRD. Nevertheless, there should be a sufficient description and attached supporting documentation (screenshots) in Jira ticket.

When the FDD is mandatory

Category	Requirement and rules

Customer Change Requests	• When it is required to describe:
	    1. New forms, grid lists, or changes in existing forms.
	    2. New fields
	    3. New tables
	    4. Logical validations on fields in forms
	    5. New or revised Option fields
	    6. New set-up keys
	    7. New external functions in WF

Product GAPs	
Product Features	
Localization requests	• This type of requests must always have an FDD.